AGREEMENT

BETWEEN

THE

BRIELLE EDUCATION ASSOCIATION

AND

THE

BOARD OF EDUCATION, BOROUGH OF BRIELLE

MONMOUTH COUNTY, NEW JERSEY

2004-2007

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PREAMBLE

This agreement is entered into this July 1, 2004 until June 30, 2007 by and between the Board of Education of the Borough of Brielle, New Jersey, hereinafter called the "Board", and the Brielle Education Association, hereinafter called the "Association".

ARTICLE I RECOGNITION

The Board hereby recognizes the Association as the exclusive and sole representative for collective negotiations concerning the terms and conditions of A. employment for all certified non-supervisory personnel whether under contract or on leave, employed or to be employed by the Board as follows:

Special Education Teacher

Computer Teacher

Classroom Teachers

Music Teachers

Art Teacher

Speech- Language Specialist

Learning Disabilities Teacher/Consultant

Physical Education Teachers

Nurse

Guidance Counselors

Librarians

Social Workers

Reading Teachers

Home Instruction Teachers

Basic Skills Improvement Program Teachers

Other certified personnel employed full time in a certified teaching position.

- Unless otherwise indicated, the term, "teacher", when used hereinafter in the Agreement, shall refer to all professional employees represented by the B. Association in the negotiating unit as above defined.
- The board agrees not to negotiate concerning said employees in the negotiating unit as defined under recognition of this Agreement, with any organization other C. than the Association for the duration of this agreement.

ARTICLE II NEGOTIATION PROCEDURE

- The parties agree to enter into collective negotiations over a successor Agreement A. in accordance with the provisions of NJSA 34-13A 5.1 et seq.
- The Association and Board Committee shall exchange total contract proposals by the final workday in January of the calendar year in which this Agreement B. expires. Such submission of proposals shall constitute the opening of formal negotiations.
- Upon request by the Association President, the Board agrees to make known to the President when and where information is available that the Board is required C.

by law to release.

- D. This agreement incorporates the entire understanding of the parties on all matters which were or could have been the subject of negotiations.
- E. This agreement shall not be modified in whole or part by the parties except by an instrument in writing duly executed by both parties.

ARTICLE III GRIEVANCE PROCEDURE

A. DEFINITION

A grievance is a formal complaint of a teacher or group of teachers that a dispute exists concerning the interpretation, application, or violation of policies, this agreement, or administrative decisions affecting the terms and conditions of public employment.

B. PURPOSE

The purpose of this procedure is to secure, at the lowest possible level, equitable solutions to the "grievance "which may arise. Both parties agree that these proceedings will be kept as informal and confidential as may be appropriate at any level of this procedure.

Nothing herein contained shall be construed as limiting the right of any teacher having a grievance to discuss the matter informally with the appropriate member of the administration and having the grievance adjusted without the intervention of the Association, provided the adjustment is not inconsistent with the terms of this Agreement.

C. PROCEDURE

Since it is important that grievances be processed as rapidly as possible, the number of days indicated at any level should be considered as maximum and every effort should be made to expedite the process. The time limits may, however, be extended by mutual agreement. An aggrieved teacher shall institute action under the provisions hereof within twenty (20) school days of the occurrence giving rise to the grievance or from the time the grievant could reasonably have had knowledge of said event.

LEVEL I

The aggrieved teacher shall first discuss such with the Superintendent/Principal with the objective of resolving the matter informally. The Superintendent/Principal shall respond informally to the grievance within five (5) school days.

LEVEL II

If the aggrieved teacher is not satisfied with the disposition of the grievance at

Level I, or if no decision has been made within five (5) school days after the presentation of the grievance, he/she may submit the grievance in writing to the Superintendent within five (5) school days after the decision at Level I or ten (10) school days after the grievance was presented, whichever is sooner. The Superintendent shall communicate his/her decision to the Association in writing within three (3) school days of receipt of the written grievance. Grievance forms are to be mutually developed.

LEVEL III

If the grievance is not resolved to the teacher's satisfaction at Level II, or if an answer has not been received within the time set forth in Level II, he/she may submit the grievance to the Board of Education within five (5) school days. The Board of Education, or a committee thereof, shall review the grievance. At the request of the Association, the Board may hold a hearing to provide the Association with an opportunity to present its case. The Board of Education shall render a written decision within ten (10) school days of the meeting referred to herein, or, if no meeting was held, within ten (10) school days of the submission of said grievance to the Board.

LEVEL IV

If the grievance is not settled in the Levels provided for in this Article as set forth above, the Association shall have the right to submit such grievance(s) to arbitration under the rules and regulations of the New Jersey State Public Employment Relations Commission (PERC) within thirty (30) school days of the Board's decision in Level III. The decision of the arbitrator, along with his/her reasoning, shall be submitted in writing to the Board and the Association and shall be final and binding on the parties. The cost of the arbitrator's services shall be borne equally between the parties. The parties shall be responsible for all costs incurred by each, and only the fee and expenses, if any, of the arbitrator shall be shared by each party. The arbitrator shall be limited to the issue(s) submitted to arbitration and shall consider nothing else. The arbitrator can add nothing to, nor subtract anything from, the agreement between the parties.

RIGHTS OF MEMBERS TO REPRESENTATION

- 1. Any aggrieved teacher may be represented at any stage of the grievance procedure by him or herself, or at his/her option, by a representative selected or approved by the Association. All documents, communications, and records dealing with the processing of a grievance shall be filed in a separate grievance file and shall not be kept in the personnel file of any of the participants.
- 2. When a teacher is not represented by the Association in the processing of a grievance, the Association shall, at the time of the submission of the grievance to the Superintendent or any later level, be notified that the grievance is in process.
- 3. The Board and the Association shall assure the individual freedom from restraint,

interference, coercion, discrimination or reprisal in presenting his/her appeal with respect to his/her personal grievances.

ARTICLE IV TEACHING HOURS, TEACHING LOAD AND NOTICE OF VACANCIES

- A. Teachers shall indicate their presence by initialing the faculty sign-in roster in the morning and at meetings where attendance documentation is government mandated.
- B. 1. The teacher workday shall be seven hours and five minutes (7 hours 5 minutes). On Fridays or on days preceding holidays or vacations the teacher's day shall be five (5) minutes beyond the pupil's day. If, for some reason, a teacher needs to leave earlier than the normal end of the workday, such a request shall be cleared through the Superintendent/Principal's office. In the event of an emergency, a mutually agreed upon emergency schedule will be adopted for the duration of the emergency.
- B.2.a. The regular assignment for all teachers shall be six (6) periods of instruction each regular school day or thirty (30) periods per regular five (5) day work week.
- B.2.b. Effective July 1, 2000, a nine (9) period day may be implemented by the administration. Within that workday, staff assignments may be as follows:
 - Kindergarten through fifth grade teachers: up to thirty-three (33) instructional periods per regular five (5) day work week. Teachers assigned to additional teaching periods beyond the normal 30 periods per week, shall be compensated pursuant to B.3. below. Periods not assigned as instructional periods shall be preparation periods. Five (5) of the preparation periods each regular work week shall be subject to the provisions of Article IV:D. It is understood that the additional preparation periods created by the nine period day shall, whenever possible, be unimpinged upon by the administration. These periods shall not be assigned but shall be scheduled through consultation between the administration and the teacher involved. The use of these additional periods may include and shall be limited to CST meetings, 504 meetings, IEP meetings, I&RS (Intervention and Referral Services Committee) meetings, parent conferences, the formal observation conference(s), and the end of the year evaluation conference. In no event shall a duty be included. In no event shall more than one (1) period per day or five (5) periods per week of a teacher's additional preparation time be used under this clause. For planning purposes, consultation must occur five (5) work days in advance of the actual meeting or conference, except in case of emergency.
 - ii. Sixth through eighth grade and special area teachers up to thirty(30) instructional periods per regular five (5) day work week. Every effort

will be made to schedule sixth through eighth grade teachers so that they do not teach at more than two (2) grade levels. Periods not assigned as instructional periods shall be preparation periods. Five (5) of the preparation periods each regular work week shall be subject to the provisions of Article IV:D. It is understood that the additional preparation periods created by the nine period day shall, whenever possible, be unimpinged upon by the administration. These periods shall not be assigned but shall be scheduled through consultation between the administration and the teacher involved. The use of these periods may include and shall be limited to CST meetings, 504 meetings, IEP meetings, PAC meetings, parent conferences, the formal observation conference(s), and the end of the year evaluation conference. In no event shall a duty be included. In no event shall more than one (1) period per day or five (5) periods per week of a teacher's additional preparation time be used under this clause. For planning purposes, consultation must occur five (5) work days in advance of the actual meeting or conference, except in case of emergency.

Sixth through eighth grade and special area teachers may voluntarily accept assignment to additional instructional periods but may only do so after consultation with the Superintendent as to the need for such an assignment. Teachers who voluntarily accept additional teaching periods shall be compensated pursuant to B.3. below.

B. 3. Any staff member assigned to teach more than thirty (30) instructional periods per week shall be compensated at the rate of 1/1116th of his/her annual salary for each additional period so assigned. Payments for extra assigned periods shall be made in addition to the staff member's base salary and paid with his/her regular pay. This additional pay shall be pensionable. It is understood and agreed to by the parties that should a staff member not be assigned additional teaching periods, compensation for the added work will be discontinued and he/she shall be entitled only to the appropriate guide salary.

[Example: a teacher earning \$40,164 per annum would be compensated an additional \$35.99 (\$40,164 divided by 1116) for each period taught in excess of six (6) per day, times the number of days the period is assigned. In the event that the teacher is assigned the period for 90 days, the compensation would equal an additional payment of \$3,239.10 for the school year in which he/she teaches the additional classes.]

- C. Every teacher shall have a lunch period no shorter than the pupil's lunch period and every reasonable effort will be made to hold the lunch period to 45 minutes.
- D. Classroom teachers shall, in addition to their lunch period, have a forty-five minute preparation period each day, except on an abbreviated schedule day when the preparation period shall be equal in length to the abbreviated class period. They shall not be assigned to any other duties except in case of emergency. Teachers may volunteer to cover classroom or lunch assignments and will be

- compensated at the rate of \$23.50 per period. This rate shall increase to \$25.00 per period for the 2006/07 school year. In cases of emergency, teachers can be assigned the above duties.
- E. Other members of the negotiating unit who are not regular classroom teachers shall be provided with preparation time to the same extent as other teachers.
- F. Eighth grade overnight trip chaperones shall be paid a * stipend plus salary. See Schedule D. The Superintendent/Principal will be responsible for selecting chaperones for the trip. Field trips beyond the regular school day shall be reimbursed at the rate of \$25.00 per hour. Field trips beyond the regular school day must be approved by the Superintendent/Principal. Teacher participation in Field Trips which extend beyond the teacher's work day shall be voluntary.
- G. Teacher participation in extracurricular activities designated in Schedule D shall be voluntary and shall be compensated as set-forth in Schedule D.
- H. Teaching staff members may be required to attend up to two (2) meetings per month which extend beyond the school day. These meetings may extend up to forty (40) minutes beyond the regular school day and may only be held on Mondays. Any attendance at meetings beyond the regular school closing time on other days or beyond the forty (40) minute time for Monday meetings shall be compensated at the rate of \$23.50 per hour. This rate shall increase to \$25.00 per hour for the 2006/07 school year. Meetings shall be authorized by the Superintendent/Principal. A maximum of two (2) meetings per year may be scheduled "back-to-back" (i.e. one (1) meeting of up to eighty (80) minutes would count as two (2) monthly meetings) with at least one month's notice.
- I. The notice of an agenda for any full faculty meeting shall be given to teachers at least one (1) day prior to the meeting. Teachers shall have the opportunity to suggest items for the agenda.
- J. Teacher participation in home instruction shall be voluntary and shall be compensated at the rate of \$23.50 per hour. This rate shall increase to \$25.00 per hour for the 2006/07 school year.
- K. Teachers shall be notified of their class and/or teaching assignment for the following school year on or before June 7.
- L. A notice of a vacancy shall be posted, and a copy shall be sent to the Association, at least thirty (30) days before the final date when applications must be submitted. Where extenuating circumstances arise the notice will be posted and sent to the Association at the same time the notice is advertised and sent to prospective candidates.
- M. Teachers who desire to apply for such vacancies shall submit their applications in writing to the Superintendent within the time limit specified in the notice.

ARTICLE V NON-TEACHING DUTIES

- A. The Board and Association acknowledge that a teacher's primary responsibility is to teach and that his/her energies should, to the extent possible, be utilized to this end. Therefore, the board agrees to minimize, whenever possible, non-teaching duties.
- B. Teachers may be required to perform lunchroom or playground duty except during their lunch and preparation periods.
- C. Teachers shall not be required to transport students. A teacher may do so voluntarily with the advance approval of the Superintendent/Principal. Teachers who utilize their automobiles for approved school business will be compensated at the IRS rate per mile.

ARTICLE VI TEACHER WORK YEAR

- A. The teacher work year shall consist of 186 days including one (1) orientation day.
 - If emergency closings are necessary, the school year will be extended to comply with the 180-day minimum for students as required by the State of New Jersey.
- B. Teachers may be required to attend two two-hour evening conferences per year without compensation time, as well as one two-hour evening for Back to School Night.
- C. The day before Thanksgiving shall be a shortened four (4) hour work day.

ARTICLE VII SALARIES

- A. The Salaries of all teachers covered by this agreement are set forth in Schedules A, B, and C which are attached hereto and made a part hereof.
- B. All teachers shall be paid in equal semi-monthly installments.
- C. Teachers may individually elect to have ten (10%) percent of their monthly salary deducted from their pay and sent to MONOC Credit Union in their name by the 15th of each month. These funds shall be paid to the teacher on the final day in June.
- D. When a pay day falls on or during a school holiday, vacation, or weekend, teachers shall receive their paychecks on the last previous working day.

- E. Teachers shall receive their final checks on the last working day in June.
- F. The granting of any salary increment and/or adjustment as set forth in the Salary Schedule shall not be deemed to be automatic. Such salary increment and/or adjustment may, at the discretion of the Board, be withheld for inefficiency or other good cause, subject to the guidelines established by the Commissioner of Education and New Jersey State Law.
- G. Teachers working during the summer on any professional activity approved by the Board and Administration shall be paid \$23.50 per hour. This rate shall increase to \$25.00 per hour for the 2006-2007 school year.
- H. Teachers approved by the Board to perform any additional or extracurricular duties shall be paid in the next available payroll immediately following the completion of said extra curricular duties in one separate check.

ARTICLE VIII TEACHER EVALUATION

A. Procedures for teacher evaluation shall be in conformance with statute and the rules and regulations of the State Department of Education as may be determined by judicial authority.

B. PROCEDURE

- 1. All tenured teachers shall be observed and evaluated a minimum of once yearly and all non-tenured teachers shall be observed and evaluated in accordance with statutory requirements. Each evaluation shall be in writing.
- 2. All monitoring or observation of the work performance shall be conducted openly and with full knowledge of the teacher.
- 3. The Superintendent shall designate certified personnel responsible for the formal written evaluation of teachers and teachers shall be advised of the titles of such individuals.

C. OBSERVATION PROCEDURE

1. A teacher shall be given a copy of any formal observation report prepared by his/her evaluator(s) within (10) school days of the observation. The observation report should identify the strengths and/or weaknesses, if any, of the teacher's performance. If any weaknesses are noted, remedies and assistance for their correction should be included. A conference shall be scheduled to discuss it. If the teacher wishes, she/he may request additional conference time prior to the observation forms being placed in the teacher's file. No such observation report shall be submitted to Central Office, placed in the teacher's file or otherwise acted upon without an opportunity for a conference with the teacher. The teacher shall sign the observation form as an acknowledgment of having seen the report and

comments therein, with the express understanding that such signature in no way indicates agreement with the contents thereof. No teacher shall be required to sign a blank or incomplete observation form.

- 2. The conference shall be held within five (5) school days after receipt by the teacher of the written observation report. At such conference, the teacher shall be prepared to discuss with the supervisor and/or administrator her/his strengths and/or weaknesses. Conferences should be held within the school day without loss of benefit to the teacher. The right to representation at such a conference shall be in accordance with the law. Teachers shall have the right to submit a written answer to such material which shall be reviewed by the superintendent and shall be attached to the file copy.
- 3. In no case shall another observation for purposes of formal evaluation be conducted sooner than thirty (30) school days following the conference concerning the previous formal classroom observation.

D. EVALUATION PROCEDURE

Prior to the time of the evaluation conference, the administrator shall notify the teacher of the date for the conference and shall supply the teacher with a blank evaluation form. Both the administrator and the teacher shall complete the appropriate portions of the forms prior to the conference and shall discuss them at the meeting.

No evaluation shall be made after the termination of the teacher's employment nor shall derogatory material be placed in the file with the exception that any continuing grievance or material initiated prior to termination and completed after termination shall go into the personnel file. Evaluation forms shall be mutually developed.

E. COMPLAINT PROCEDURE

Any written complaints regarding a teacher made to any member of the Administration by any parent, student, or other person which are or may be used in a manner in evaluating a teacher and which is to be placed in a teacher's file shall be processed as follows:

The principal or immediate superior shall meet with the teacher to apprise the teacher of the full nature of the complaint and they shall attempt to resolve the matter informally. The teacher shall be entitled to a copy of a written complaint. The teacher may make a written statement concerning the written complaint which shall be attached to the file copy.

ARTICLE IX PROFESSIONAL DEVELOPMENT, EDUCATIONAL IMPROVEMENT AND MENTORING

A. The Board and the Association support the principle of continuing the training of teachers and the improvement of instruction.

- B. To work toward the ends stated above, the Board agrees to implement the following:
 - 1. To pay the full cost of reasonable expenses pursuant to Board policy (including fees, meals, lodging, and transportation) incurred in connection with any courses, workshops, seminars, conferences, in-service training sessions, or other such sessions which a teacher is required and/or requested by the administration to take.
 - 2. To cooperate with the Association in arranging in-service courses, workshops, conferences, and programs designed to improve the quality of instruction. In-service programs shall be conducted during the in-school teacher workday if teacher attendance is required. All such programs conducted after the teacher work day or during the summers shall be voluntary and in-service credit may be earned.
 - 3. Teachers shall be granted consultation time for professional development and/or individual improvement with the immediate superior as required. Such meetings shall be scheduled within the teacher's workday, but not during the teacher's preparation period and the teacher will be relieved from other duties thereof.
 - 4. Class coverage will be provided on those days when the Child Study Team must meet with the classroom teacher. Classes of these teachers scheduled to meet with the Team will be covered.
 - 5. Teachers shall be provided opportunities to visit other schools and to attend meetings and conferences of an educational nature, relevant to Brielle School, for the development of increased competence beyond that which they may attain through the performance of their assigned duties. Teachers shall present a written or oral evaluation upon request by the Superintendent/Principal.
- C. The Board of Education agrees to pay for up to six credits per year per teacher for approved courses. Reimbursement shall be in a separate check.
 - 1. The teacher must notify the Superintendent in writing each year prior to November 1st as to the teacher's intention to take courses for which he/she will seek reimbursement in the following budget year(July 1 to June 30).
 - 2. Prior to taking the course, the teacher shall submit the specific title of the course for approval. Approval shall not be unreasonably withheld. Courses which are part of a matriculated program shall be approved.
 - 3. Reimbursement shall be at the State University rate:

100% for courses with a grade of "A" or "Passing"

75% for courses with a grade of "B"

50% for courses with a grade of "C"

There will be no reimbursement for courses with a grade lower than "C" or a "Failing" grade.

- 4. Any faculty member who is earning incentive increments at a rate of \$30.00 per credit as of June 30, 1985, shall continue to receive payment added to his/her salary. * See Schedule E.
- D. The Board of Education and the Association understand and support the necessity

of an effective mentoring program for non-tenured teaching staff members. The parties further understand that compensation for the time an individual dedicates to the process as a mentor is valuable and worthy of the full rate of compensation paid by the State of New Jersey for said process. However, in the event the state does not reimburse the district for mandatory mentoring fees, the parties agree that individual staff members, who accept the position as a mentor, shall be compensated by the Board at a rate of \$375.00 for their services.

ARTICLE X TEACHER-ADMINISTRATION LIAISON

A. The Association shall select a Liaison committee which shall meet with the Superintendent/Principal at least three (3) times a year for the duration of the school year to review and discuss local school problems and practices, and to play an active role in the revision or development of operational policies. Said committee shall consist of at least (1) member each from Primary, Middle, and Upper grades, and one (1) Specialist. Said committee shall function in an advisory capacity only.

ARTICLE XI SICK LEAVE

- A. All teachers employed shall be entitled to eleven (11) sick leave days each school year as of the first official day of said school year. Unused sick leave days shall be accumulated from year to year with no maximum limit.
- B. Up to five (5) sick days may be advanced from the coming year after all other previous accumulated sick days are used.
- C. A doctor's certificate may be requested by the Superintendent/Principal.
- D. Any teacher shall be compensated for unused sick leave days upon retirement after serving a minimum of fifteen (15) years in the district according to the following schedule:
 - a. for employees with less than twenty (20) years of service to the district -\$50 per day
 - b. for employees with twenty (20) or more years of service to the district:
 - for days 1 through 100: \$55 per day
 - for days 101 through 200: \$60 per day
 - for days 201 and above: \$65 per day (without limit on the total accumulation)

The payment for unused sick leave shall be made in two (2) equal payments beginning on January 1 in the year following retirement. The second payment shall be made on the January 1 following the first payment.

ARTICLE XII TEMPORARY LEAVES OF ABSENCE

- A. Teachers shall be entitled to the following temporary leaves of absence with full pay each school year:
 - 1. Three (3) days of leave of absence for personal, legal, household, religious or family matters which require absence during school hours. Application to the teacher's Superintendent/Principal for personal leave shall be made at least ten (10) days before taking such leave (except in the case of emergencies) and the applicant for such leave shall not be required to state the reason for taking such leave other than he/she is taking it under this section. Such leave shall not be taken either immediately prior to nor immediately following a holiday or vacation except in cases of emergency or other extenuating circumstances.
 - 2. Time necessary for appearances in any legal proceeding connected with the teacher's employment or with the school system or in any other legal proceeding if the teacher is required by law to attend.
 - 3. Up to five (5) consecutive school days at any one time in the event of death of a teacher's spouse, child, parent, grandparent, grandchild, brother, sister, or any other member of the immediate household. Up to one (1) school day at any time in the event of the death of an aunt, uncle, son-in-law, daughter-in-law, father-in-law, mother-in-law, brother-in-law, sister-in-law. Two additional days shall be granted to a teacher if he/she is the person responsible for the arranging the aforementioned funeral.
 - 4. Up to a total of two (2) days in a school year in the event of serious illness of a teacher's spouse, child, parent, brother, sister, son-in-law, daughter-in-law, father-in-law, mother-in-law, brother-in-law, sister-in-law or any other member of the immediate household.
 - 5. Time necessary for persons called into temporary active duty of any unit of the United States Reserve or the State National Guard, provided such obligations cannot be filled on days when school is not in session. A teacher shall be paid regular pay in addition to any pay which he/she receives from the State or Federal Government.

Leaves taken pursuant to paragraph 1 above shall be in addition to any sick leave to which the teacher is entitled.

Teachers may accumulate up to fourteen (14) days per year of sick, personal, or family illness days.

ARTICLE XIII EXTENDED LEAVES OF ABSENCE

A. The Board agrees that up to one (1) teacher, who has attained tenure in the Brielle School System shall, upon request, be granted a leave of absence without pay for up to one (1) year for the purpose in engaging in the activities of the Association

or its affiliates.

- B. A leave of absence without pay for up to two (2) years, or tenure of scholarship, shall be granted to any teacher who joins the Peace Corps, VISTA, National Teacher Corps, or serves as an exchange teacher or overseas teacher, and is a full-time participant in either of such programs or accepts a Fulbright Scholarship. Teachers shall give notification of such acceptance into one of the above programs.
- C. Military leave without pay shall be granted to any teacher who is inducted or enlists in any branch of the Armed Forces of the United States for the period of said induction of initial enlistment.
- D. Maternity Leave. Any pregnant teacher may apply for a leave of absence without pay. Upon request, such leave shall be granted at any time before the anticipated date of birth to continue for a reasonable period of time to a specific date following birth.

Pregnancy leave shall be granted subject to the following conditions:

- 1. A teacher shall notify the Superintendent/Principal of her pregnancy as soon as possible after medical confirmation.
- 2. A request for pregnancy leave shall include a statement from a physician confirming the pregnancy and anticipated date of birth.
- 3. Exact dates of leave will be arranged, if possible, before the beginning of the semester.
- 4. A statement from a physician certifying that the teacher is physically able to return to duty shall be furnished to the Board before a teacher is permitted to return from pregnancy leave.
- 5. A teacher's return date to employment shall be extended for a reasonable period of time at her request for reasons associated with pregnancy, birth, or other related causes. However, the leave of absence granted a nontenure teacher hereunder may not be extended beyond the end of the contract school year in which the leave is obtained. In no case shall the leave of absence extend beyond the second school year following the termination of pregnancy.
- 6. Except as provided above, no teacher shall be barred from returning to duty after termination of the pregnancy solely on the ground that there has not been a time lapse between the birth and her desired date of return.
- 7. Any tenured teacher adopting an infant child shall receive similar treatment which shall become effective upon his/her receiving defacto custody of said infant, or earlier if necessary to fulfill the requirements for the adoption.
- 8. Nothing shall abrogate a teacher's rights under Title 9, USCA. with respect to Employment Policies Relating to Pregnancy and Childbirth.
- E. A leave of absence without pay of up to one (1) year shall be granted for the purpose of caring for a sick member of the tenure teacher's immediate family. Additional leave may be granted at the discretion of the board.
- F. The board shall grant a leave of absence without pay to any tenure teacher to

- serve in public office for one term.
- G. Other leaves of absence without pay may be granted by the Board for good reasons.
- H. Upon return from leave granted pursuant to Section C of this ARTICLE, a teacher shall be considered as if he/she were actively employed by the Board during the leave and shall be placed on the salary schedule at the level he/she would have achieved if he/she had not been absent, provided, however, that time spent on said leave shall not count toward fulfillment of the time requirements for acquiring tenure
- I. All benefits to which a teacher was entitled at the time his/her leave of absence commenced, including unused accumulated sick leave and credits toward sabbatical eligibility, shall be restored to him/her upon return, and he/she shall be assigned to the same position which was held at the time said leave commenced, if available, or if not, to a substantially equivalent position.
- J. All extensions or renewals of leaves shall be applied for and granted in writing on or before May 8.

ARTICLE XIV SABBATICAL LEAVES

- A. A sabbatical leave may be granted to a teacher by the Board for study including study in another area or specialization, for travel, or for other reasons of value to the school system, subject to the following conditions:
 - 1. Sabbatical Leave may be granted to one (1) teacher per year.
 - 2. Requests for sabbatical leave must be received by the Superintendent/Principal in writing no later than November 1, and action must be taken on all such requests no later than June 1 of the school year preceding the school year for which the sabbatical leave is requested.
 - 3. The teacher has completed at least seven (7) full school years of service in the Brielle School District.
 - 4. A teacher on sabbatical leave for a full school year shall be paid by the Board at half-pay of the salary rate which he/she would have received if he/she had remained on active duty.
 - 5. The teacher must sign a contract agreeing to return and continue teaching in the system for at least a period of three (3) years after returning from leave. If a teacher fails to continue in service after such leave of absence, the teacher shall repay to the Board a sum of money bearing the same ratio to the amount of salary received while on leave of absence that the unperformed part of the three (3) subsequent years of service bears to the full three (3) years, unless such teacher is incapacitated, has been discharged, or has been released for good and sufficient reasons by the Board from this obligation.
 - 6. A report in writing not to exceed ten (10) pages must be submitted to the Superintendent/Principal at the conclusion of the leave and the teacher will be available to make up to three (3) presentations on the results of his or her sabbatical leave.

ARTICLE XV INSURANCE PROTECTION

- A. The Board shall provide the health care insurance protection designated below:
 - 1. Employees whose actual employment commenced prior to July 1, 1996, shall receive full family coverage at Board expense. For each teacher who remains in the employ of the Board for the full school year, the Board shall make payment of insurance premiums to provide insurance coverage for the full twelve-month period commencing September 1 and ending August 31. When necessary, premiums on behalf of the teacher shall be made retroactively or prospectively to assure uninterrupted participation and coverage.
 - 2. Provisions of the health care insurance program shall be detailed in master policies and contracts agreed upon by the Board and the Association and shall include the following, if stated in the master policy.
 - a. Hospital room and board
 - b. Outpatient benefits
 - c. Laboratory fees, diagnostic expenses and therapy treatments
 - d. Maternity costs
 - e. Surgical costs
 - f. Major Medical coverage
 - g. Prescription drug costs
 - h. Long term disability benefits
 - 3. Effective school year 2004/05 the Horizon Traditional Plan shall increase the deductible to \$200/\$400 with a \$2,000/\$4,000 Catastrophic Limit, and will remain as a permanent option for health benefit coverage.
 - 4. The Horizon-Blue Card PPO with 100%/80%, \$10 co-pay, \$200/\$400 deductible, and \$2,000/\$4,000 Catastrophic Limit shall be recognized as the primary Health Plan for the district. Effective school year 2004/05, newly hired employees only shall be enrolled in the Horizon-Blue Card PPO employee only plan for the life of the 2004/07 contract.
 - a. Well Care: Full well care coverage for all dependent children shall be included as part of the aforementioned Horizon-Blue Card PPO.
- B. The Board shall provide to each new teacher a description of the health care insurance coverage provided under this ARTICLE, which shall include a clear description of the conditions and limits of coverage as listed above. Each teacher shall receive a copy of revisions and coverage as soon as they occur.
- C. The Board shall provide a family dental plan. The Board will finance the plan in the amount of \$315.00 per employee per year which provides a \$50.00 lifetime deductible covering the areas of basic services and major services.

- D. The Board shall reimburse each employee up to \$50.00 per year for vision care.
- E. Teachers who waive their health care insurance shall receive a cash payment equal to 50% of the savings that accrues to the Board. Effective school year 2004/05, employees who choose to waive benefits shall continue to receive the dollar amount as determined by the 2003/04 Premium rate until the Horizon-Blue Card PPO premium rate is equal to or exceeds the current amount paid. Thereafter, the waiver amount shall be determined by the Blue Card PPO premium rate.
- F. Employees whose actual employment commenced after June 30, 1996, shall receive single health coverage. Upon completion of three continuous years of employment they shall become eligible for the prevailing full-family coverage at the Board's expense. During his/her first three years of employment an employee may opt for Family, Husband/Wife or Parent/Child health coverage by paying the difference in premium between single and other appropriate coverage.

ARTICLE XVI REPRESENTATION FEE

A. Purpose

In the event an employee should choose not to become a member of the Brielle Education Association during any membership year (i.e., from September 1 to the following August 31) which is covered in whole or in part by this Agreement, said employee will be required to pay a representation fee to the Association for that membership year. The purpose of this fee will be to offset the employee's per capita cost of services rendered by the Association as majority representative. This fee shall be the maximum allowed by law.

B. PROCEDURE

- 1. NOTIFICATION Prior to November 1 and February 1 of each year, the Association will submit to the Board a list of employees who have neither become members of the Association for the then current year nor paid directly to the Association the full amount of the representation fee for that membership year. These individuals shall be designated as Representative Fee Paying employees.
- 2. PAYROLL DEDUCTION The Board will deduct from the salaries of the aforementioned employees the full amount of the yearly representative fee in equal installments beginning with the first paycheck of the next month.
- 3. MECHANICS Except as otherwise provided in the Article, the mechanics for the transmission of such fees to the Association will, as nearly as possible, be the same as those used for the transmission of regular membership dues to the Association.
- 4. CHANGES The Association will notify the Board in writing of any changes in the list provided for in Paragraph one above and/or the amount of the representative fee, and such changes will be reflected in the regular membership dues to the Association.

- 5. TERMINATION OF EMPLOYMENT If an employee is required to pay a representative fee and terminated his/her employment with the Board before the Association received the full amount of the representative fee to which it is entitled under this Article, the Board will deduct the unpaid portion of the fees from the last paycheck paid to said employee during the membership year in question.
- 6. INDEMNIFICATION The Association shall indemnify, defend and save the Board harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken or not taken by the Board in reliance upon the representation fee information furnished by the Association or its representatives. The Association shall establish a procedure whereby an employee may challenge the deduction taken for such representation fee.

ARTICLE XVII DEDUCTIONS FROM SALARY

A. The Board agrees to deduct from the salaries of its teachers dues for the Brielle Education Association, the Monmouth County Education Association, the New Jersey Education Association, and the National Education Association as said teachers, individually and voluntarily authorize the Board to deduct. Such deductions shall be made in compliance with the NJSA 53:14-15.9e as amended and under rules established by the State Department of Education. Said monies together with records of any correction shall be transmitted to the treasurer of the Brielle Education Association by the 15th of each month following the monthly pay period in which deductions were made. The Association treasurer shall disburse such monies to the appropriate association or associations. Teacher authorization shall be in writing in the following form:

AUTHORIZATION TO DEDUCT ASSOCIATION MEMBERSHIP DUES

NAME	SOC.SECURITY NO#
SCHOOL	DISTRICT
	FFICER BRIELLE BOARD OF EDUCATION
I hereby request and au	thorize the disbursing officer of the above school district to deduct
	notified of termination, an amount required for current year
	h amounts as may be required for dues in each subsequent year, all
	wing affiliated and unified organizations, such amounts to be paid
	from time to time be designated by the local association.

This authorization may be terminated only by prior written notice from me effective January 1 or July 1 of any year. Upon termination of employment, the disbursing officer shall deduct any remaining amount due for the current school year. I waive all right and claim for monies as deducted and transmitted and relieve the Board of Education and its officers from any liability therefore.

Brielle Education Association	
Monmouth County Education Assoc	iation
New Jersey Education Association	
National Education Association	

- B. The Brielle Education Association shall certify to the Board, in writing, the current rate of the NJEA UniServ Membership Dues. If, during the life of this agreement, there should be any changes in the rate of its membership dues, the Association shall furnish to the Board written notice sixty(60) days prior to the effective date of such change.
- C. Additional authorizations for dues deduction may be received after August 1 under rules established by the State Department of Education.
- D. The filing of notice of a teacher's withdrawal shall be prior to December 1 and become effective to halt deductions as of January 1, next succeeding the date on which notice of withdrawal is filed.
- E. The Association will provide the necessary check-off authorization form and the Association will secure the signatures of its member on the forms and deliver the signed forms to the Board. The Association shall indemnify, defend, and save the Board harmless against any and all claims, demands, suits, or other forms of liability that shall arise out of or by reason of action taken by the Board in reliance upon salary deduction authorization cards submitted by the Association to the Board.
- F. The Board agrees to continue payroll deductions for MON-OC.

ARTICLE XVIII BOARD RIGHTS AND RESPONSIBILITIES

- A. The Board on its own behalf and on behalf of the citizens of the Borough of Brielle, Monmouth County, New Jersey, hereby retains and reserves unto itself, all powers, rights, authority, duties and responsibilities conferred upon and vested in it prior to the signing of this agreement by the laws and the Constitution of the State of New Jersey and of the United States.
- B. The exercise of the foregoing powers, rights, authority, duties and responsibilities of the Board, the adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this agreement and then only to the extent such specific and express terms thereof are in conformance with the Constitution and laws of New Jersey and the United States.
- C. The school calendar shall be made available to the Association after being adopted by the Board, but in no case later than April 30th of each year.

ARTICLE XIX STAFF FACILITIES

A. The Board shall provide a computer and a printer to be placed and maintained in

the teacher's workroom.

B. The Board shall provide and maintain in working order an air conditioner in the faculty room.

ARTICLE XX ASSOCIATION AND TEACHER RIGHTS

A. <u>CRITICISM OF TEACHERS</u> Any question or criticism by a supervisor, administrator, or Board member of a teacher and his/her instructional methodology shall be made in confidence and not in the presence of students, parents, or other public gatherings.

B. PERSONNEL RECORDS

- 1. FILE: A teacher shall have the right, upon request, to review the contents of his/her personnel file and to receive copies at Board expense of any documents contained therein. A teacher shall be entitled to have representative(s) of the Association accompany him/her during such review.
- 2. COMPLAINTS: No material derogatory to the teacher's conduct, service, character, or personality shall be placed in his/her personnel file unless the teacher had an opportunity to review the material. The teacher shall acknowledge that he/she has had the opportunity to review such material by affixing his/her signature to the copy to be filed with the express understanding that such signature in no way indicates agreement with the contents thereof. The teacher shall also have the right to submit a written answer to such material and his/her answer shall be reviewed by the Superintendent/Principal or designee and attached to the file copy.
- 3. NO SEPARATE FILE: Although the Board agrees to protect the confidentiality of personal references, academic credentials, and other similar documents, it shall not establish any separate personnel file which is not available for the teacher's inspection.
- C. Should any teacher be required to attend a meeting with the Administration, Board or their designees concerning any complaint which could adversely affect future employment or increment and/or result in charges being certified to the Board, said teacher shall have the right to representation and shall also be given prior notification of the reasons for such meeting.
- D. The Board and the Association recognizes the importance of maintaining effective labor relations. To achieve the maximum ability to address and resolve Association related issues, the parties agree that a designated Association Representative shall be granted release time on an as needed basis. The parties agree that said release shall be subject to the consent of the superintendent and subject to the Association arranging class coverage without additional cost to the Board.

ARTICLE XXI SEPARABILITY AND SAVINGS

A. If any provision of this agreement or any application of this Agreement to employee or group of employees is held invalid by operation of law or by a court or other tribunal of competent jurisdiction, such provision shall be inoperative but all other provisions shall not be affected thereby and shall continue in full force and effect.

ARTICLE XXII DURATION OF AGREEMENT

- A. This agreement shall be effective July 1, 2004 and shall remain in full force and effect through June 30, 2007. This agreement shall not be extended orally and it is expressly understood that it shall expire on the date indicated unless it is extended in writing.
- B. In witness whereof the Association has caused this Agreement to be signed by its President, and the Board has caused this Agreement to be signed by its President, attested by its Secretary and its corporate seal to be placed hereon, all on the day and year first below written.
- C. The cost of printing this 2004-2007 contract shall be shared equally by the Board and the Association.

Schedule A

1 37,285 37,885 38,535 40,285 40,785 41,285 42,285 43,785 38,385 39,035 40,785 41,285 41,785 42,785 4 38,285 38,885 39,535 41,285 41,785 42,285 43,285 38,785 39,385 40,035 41,785 42,285 42,785 43,785 6 40,345 40,945 41,595 43,345 43,845 44,345 45,347 41,935 42,535 43,185 44,935 45,435 45,935 46,935 8 43,525 44,125 44,775 46,525 47,025 47,525 48,525 9 45,115 45,715 46,365 48,115 48,615 49,115 50,11 10 46,705 47,305 47,955 49,705 50,205 50,705 51,700 11 48,295 48,895 49,545 51,295 51,795 52,295 53,295 12 50,395 50,995 51,645 53,395 53,895 54,395 55,395 13 52,495 53,095 53,745 55,495 55,995 56,495 57,495 15 56,695 57,295 57,945 59,695 60,195 60,695 61,695 16 58,795 59,395 60,045 61,795 62,295 62,795 63,795 17 60,895 61,495 62,145 63,895 64,395 64,895 65,895 18 62,995 63,595 64,245 65,995 66,495 76,605 77,798 18 62,995 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,795 73,315 73,825 75,565 76,095 76,605 77,798 18 62,495 6	2004-05	Brielle				•		
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15 56,695 57,295 57,945 59,695 60,195 60,695 61,695 16 58,795 59,395 60,045 61,795 62,295 62,795 63,795 17 60,895 61,495 62,145 63,895 64,395 64,895 65,895 18 62,995 63,595 64,245 65,995 66,495 66,995 67,995 OG4 72,795 73,315 73,825 75,565 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 76,605 77,795 73,805 76,605 77,795 73,805 76,605 77,795 73,805 76,605 77,795 75,565 76,095 76,095		54,595	55,195	55,845	57,595		•	59,595
16 58,795 59,395 60,045 61,795 62,295 62,795 63,795 17 60,895 61,495 62,145 63,895 64,395 64,895 65,895 18 62,995 63,595 64,245 65,995 66,495 66,995 67,995 OG4 72,795 73,315 73,825 75,565 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 74,315 75,505 76,095 76,605 77,795 73,805 76,605 76,605 77,795 75,605 76,605 76,605 77,795 75,605 76,605 76,605 77,795 75,605 76,		56,695	57,295	57,945	59,695	60,195		61,695
17 60,895 61,495 62,145 63,895 64,395 64,895 65,895 18 62,995 63,595 64,245 65,995 66,495 66,995 67,995 OG4 70,505 71,025 71,535 73,275 73,805 74,315 75,505 OG4 72,795 73,315 73,825 75,565 76,095 76,605 77,795		58,795	59,395	60,045	61,795	•	•	· · ·
18 62,995 63,595 64,245 65,995 66,495 66,995 67,995 OG5 70,505 71,025 71,535 73,275 73,805 74,315 75,505 OG4 72,795 73,315 73,825 75,565 76,095 76,605 77,795		60,895	61,495	62,145	63,895	64,395	•	65,895
OG4 72,795 73,315 73,825 75,565 76,095 76,605 77,795	18	62,995	63,595	64,245	65,995	*	•	67,995
OG4 72,795 73,315 73,825 75,565 76,095 76,605 77,795	OG5	70,505	71,025	71,535	73,275	73.805	74.315	75 505
004	OG4	72,795	73,315	73,825		•	•	77,795
OG1 79,675 80,195 80,705 82,445 82,975 83,485 84,675	OG1	79,675	80,195	80,705	82,445	82,975	83,485	84,675

Schedule B

2005-06	Brielle			Conodan			
Salary Guide Step	ВА	BA+15	BA+30	MA	MA+15	MA+30	PhD
1-2	39,465	40,215	40,815	42,465	42,965	12 105	44.405
3-4	39,965	40,715	41,315	42,965		43,465	44,465
5	40,465	41,215	41,815	42,905	43,465	43,965	44,965
6	41,920	42,670	43,270	44,920	43,965	44,465	45,465
7	43,390	44,140	44,740	46,390	45,420	45,920	46,920
8	44,860	45,610	46,210	47,860	46,890	47,390	48,390
9	46,330	47,080	47,680	49,330	48,360	48,860	49,860
10	47,800	48,550	49,150	50,800	49,830	50,330	51,330
11 ′	49,270	50,020	50,620	52,270	51,300 52,770	51,800	52,800
12	51,445	52,195	52,795	54,445	54,945	53,270	54,270
13	53,620	54,370	54,970	56,620	57,120	55,445	56,445
14	55,795	56,545	57,145	58,795	59,295	57,620 50,705	58,620
15	57,970	58,720	59,320	60,970	61,470	59,795	60,795
16	60,145	60,895	61,495	63,145	63,645	61,970	62,970
17	62,320	63,070	63,670	65,320	65,820	64,145 66,320	65,145
18	64,495	65,245	65,845	67,495	67,995	68,495	67,320
		,	,	01,100	01,333	00,495	69,495
OG5	71,255	71,775	72,285	74,025	74,555	75,065	76 055
OG4	73,545	74,065	74,575	76,315	76,845	73,003 77,355	76,255
		•	.,	. 0,0 10	70,040	11,555	78,545
OG1	80,175	80,695	81,205	82,945	83,475	83,985	85,175

Schedule C

2006-07	Brielle			Corrodaro	J		
Salary Guide Step	ВА	BA+15	BA+30	MA	MA+15	MA+30	PhD
1	41,865	42,865	43,365	44,865	45,365	45,865	46,865
2-3	42,065	43,065	43,565	45,065	45,565	46,065	47,065
4-5	42,265	43,265	43,765	45,265	45,765	46,265	47,265
6	43,545	44,545	45,045	46,545	47,045	47,545	48,545
7	44,920	45,920	46,420	47,920	48,420	48,920	49,920
8	46,295	47,295	47,795	49,295	49,795	50,295	51,295
9	47,670	48,670	49,170	50,670	51,170	51,670	52,670
10	49,045	50,045	50,545	52,045	52,545	53,045	54,045
11 🕝	50,420	51,420	51,920	53,420	53,920	54,420	55,420
12	52,645	53,645	54,145	55,645	56,145	56,645	57,645
13	54,870	55,870	56,370	57,870	58,370	58,870	59,870
14	57,095	58,095	58,595	60,095	60,595	61,095	62,095
15	59,320	60,320	60,820	62,320	62,820	63,320	64,320
16	61,545	62,545	63,045	64,545	65,045	65,545	66,545
17	63,770	64,770	65,270	66,770	67,270	67,770	68,770
18	65,995	66,995	67,495	68,995	69,495	69,995	70,995
OG5	72,005	72,525	73,035	74,775	75,305	75,815	77,005
OG4	74,295	74,815	75,325	77,065	77,595	78,105	79,295
004	00.075	04.405	04 707	00.44-			
OG1	80,675	81,195	81,705	83,445	83,975	84,485	85,675

Schedule D

Schedule D Extra Curricular

		2004-	2005	2005- 2007
Soccer	Boys			\$2,794.00
	Girls			\$2,794.00
Basketball	Boys			\$3,912.00
	Girls			\$3,912.00
Baseball				\$2,794.00
Softball				\$2,794.00
Soccer Cheerleading				\$2,503.00
Basketball Cheerleading				\$3,495.00
Yearbook				\$2,846.00
Newspaper				\$2,958.00
Student Council				\$4,100.00
Safety Patrol				\$1,967.00
Overnight Chaperone				\$600.00
School Clubs (20 - 40 hou	urs)		\$33.00	\$35.00
Intramurals: Fall/Winter/S	pring			\$1,260.00

^{*}Hourly rate as per Article IV-F

NOTE:

If an assistant coach is appointed for a sport, he/she shall be compensated at a rate equal to one-half (1/2) of the head coach stipend.

Participation in any tournament by a team must have prior approval of the Superintendent. All teams will be given equal consideration for participation in tournaments.

For participation in the St. Rose Basketball Tournament, the head basketball coach shall receive an additional \$100, and an assistant coach shall receive an additional \$50.00. For each additional round of the tournament, the head coach will receive an additional \$100 with a maximum of \$500, and the assistant coach shall receive an additional \$50 with a maximum of \$250 for the entire tournament.

For participation in any other approved tournament of one (1) week or less duration, a head coach shall receive an additional \$200 and an assistant coach shall receive an additional \$100.

SCHEDULE E

BRIELLE SCHOOL DISTRICT Brielle, New Jersey

Evaluation Instrument Extracurricular Activities

Position			
Name			
School Year			
Performance rating:	Satisfactory	Unsatisfactory	
Comments:			
			<u></u>
Evaluator		Date	
Evaluatee		Date	

SCHEDULE F

BRIELLE SCHOOL DISTRICT Brielle, New Jersey

GRIEVANCE REPORT

GRIEVANCE#	Date Grievance occurred	
GRIEVANCE # Name of Grievant	Title	
	LEVEL I	
Informal meeting between a	grievant and Superintendent was held on	•
	LEVEL II	
The position of the grievant		
Signature	Date	
The position of the Superin		
Signature	Date	

LEVEL III

Grievance was submitted to the Board	of Education on			
A hearing is requested by the Brielle Education Association Yes No				
A hearing is granted by the Board of E Yes	ducation No			
A hearing is to be held on at in	DateTimePlace			
The position of the Board of Education	n is:			
Signature of Board President	Date			
The position of the grievant				
is:				
Sionature:	Date:			

	Grievance #
LEVEL IV	
Grievance was submitted to binding arbitration on	
The decision and reasoning of the arbitrator are as follows:	
Signature of Arbitrator	Date

SCHEDULE G

DESCRIPTION OF LESSON

BRIELLE SCHOOL DISTRICTBrielle, New Jersey

EVALUATION INSTRUMENT

Teacher's Name		Title	A. C. STONE STATE OF THE STATE
Activity Observed Tenured Non-tenured			
Date of Observation	Fro	m To	
Lesson Observation			
Sati	isfactory	Needs Improvement	Unsatisfactory
Instructional Skills Knowledge of Content Knowledge and Use of Materials Classroom Management Skills Planning Skills Teacher- Student Rapport			
N.B. Areas rated as 'Needs Impro			st be described in

STRENGTHS AND/OR WEAKNESSES

EVALUATOR'S COMMENTS AND RECOMMENDATIONS

This lesson activity was	Satisfactory	Unsatisfactor	7
An observation conference wa	s held on		
Teacher's signature		Date	-
Evaluator's Signature		Date	-

I recognize my right to submit a written answer to the evaluation and attach a copy to the original file.

^{*} I acknowledge that this report has been read and explained and that my signature does not necessarily indicate agreement with the contents.

SCHEDULE H

BRIELLE EDUCATION ASSOCIATION

BRIELLE BOARD OF EDUCATION

President

President

President

President

Authorite Many Merember 11, 2004

Date

Date

ADDENDUM

Contract 2003-2004

Article VII

SALARIES

Section G: Change compensation rate for scheduling and curriculum writing to read: \$23.50 per hour.

Article XI

SICK LEAVE

Section D: Change unused sick leave compensation rate to read:

- a. In school year 2003-2004 only: Increase the amount paid for each accumulated sick day to \$150.00 per day for a maximum payment of \$30,000.00.
- b. Employee must retire as of June 30, 2004.
- c. Payment shall be in two equal payments as of January 2005 and January 2006.

(All other language to remain the same.)

Article VI

TEACHER WORK YEAR

Section A: The teacher workday previously scheduled for June 25,2004 shall be cancelled.

2003-04	Brielle	Addendum						
Salary Guide								
Step	ВА	BA+15	BA+30	MA	MA+15	MA+30	PhD	
1-2	35,675	36,225	36,725	38,450	38,975	20 505	00.00-	
3	36,175	36,725	37,225	38,950	39,475	39,525	39,625	
4	36,675	37,225	37,725	39,450	39,475	40,025	40,125	
5	37,175	37,725	38,225	39,950	40,475	40,525	40,625	
6	38,220	38,770	39,270	40,995	41,520	41,025	41,125	
7	39,905	40,455	40,955	42,680	43,205	42,070	42,170	
8	41,590	42,140	42,640	44,365	44,890	43,755	43,855	
9	43,275	43,825	44,325	46,050	46,575	45,440	45,540	
10	44,960	45,510	46,010	47,735	48,260	47,125	47,225	
11 🕝	46,645	47,195	47,695	49,420	49,945	48,810	48,910	
12	48,330	48,880	49,380	51,105	51,630	50,495	50,595	
13	50,495	51,045	51,545	53,270	53,795	52,180 54,345	52,280	
14	52,695	53,245	53,745	55,470	55,7 <i>9</i> 5	•	54,445	
15	54,895	55,445	55,945	57,670	58,195	56,545	56,645	
16	57,095	57,645	58,145	59,870	60,395	58,745	58,845	
OG8/17	59,295	59,845	60,345	62,070	62,595	60,945	61,045	
OG7/18	61,495	62,045	62,545	64,270	64,795	63,145 65,345	63,245 65,445	
OG5	69,505	70,025	70,535	72,275	72 205	·		
OG4	71,795	72,315	72,825	74,565	72,805	73,315	73,435	
	•	-,	, 2,020	14,000	75,095	75,605	75,725	
OG1	78,925	79,445	79,955	81,695	82,225	82,735	82,855	